

Yakima Regional Clean Air Agency

**Approved Fiscal Year 2022
Budget**



Final May 13th, 2021

Yakima Regional Clean Air Agency

Fiscal Year 2022 Budget Report

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Forward

This budget aligns all expenditures with their appropriate revenue sources. It contains itemized accounting of revenues and expenses for two organizational divisions conducting work within three Operational Areas (OA); Base Operations, Grant Operations, and Enterprise Operations. Outlined below is the work plan for each area.

1.0 Purpose

This work plan defines the work to be accomplished and the resources needed to accomplish that work for the coming fiscal year.

2.0 Plan Elements

The plan contains the following elements for action required to determine what work should be done and how it will be funded:

- 2.1 Identify the Operational Area;
- 2.2 Identify the work programs to be carried out in each area;
- 2.3 Assign a level of importance (High, Medium or Low) to each work program;
- 2.4 Estimate resources required to accomplish the work, based on historical data and predictable future costs of salaries, supplies, services, and capital outlay;
- 2.5 Identify available revenues designated to fund the resources, per program;
- 2.6 Identify any programs which have shortfalls in revenue; and
- 2.7 Supplement designated revenues for programs which are underfunded, and/or eliminate work, to assure the most important work programs are fully funded.

3.0 Work Programs

Work programs carried out in the three operational areas are funded by specific funding sources. In accordance with Chapter 70A.15.1590 Revised Code of Washington (RCW), any remaining funds needed to meet budgetary expenditures shall be designated as "supplemental income" and shall be obtained from the component cities, towns, and county

3.1 Base Operations (8.53 FTE, \$594,263)

Base Operation work programs are funded by fees, supplemental income and base grants. Following is a list of the programs carried out by each division:

3.1.1 Administrative Division Programs (3.70 FTE, \$213,935)

- i. Administrative Programs
 - a. PM_{2.5} Emissions Reduction Program - H
 - b. Information Technology Program - H
 - c. Front Office Administration - M
 - d. Grant Management - H
 - e. Program Development - L
 - f. Administrative Code Management - L
 - g. Human Resource Management - H
 - h. Fleet Management - M
 - i. Asset Management - M
 - j. Insurance Program - H
 - k. Legal Program - M
 - l. File System Management - M

- m. Public Records Management - H
 - n. Legislative Program - L
 - o. Board of Directors - H
 - p. Stakeholder Liaison - H
 - q. Staff Training Program - M
 - r. Safety Program - H
 - s. Continuous Improvement Program - M
- ii. Education / Outreach Programs
 - a. PM_{2.5} / Wood Stove Education - H
 - b. Program Development - M
 - c. Interagency Liaison - M
 - d. Website Maintenance - H
 - e. Outreach Materials Development and Distribution - M
 - f. Small Business Assistance - M
 - g. Media Relations Program - M
 - h. Public Presentations and Workshops Program - H
 - iii. Fiscal Programs
 - a. Budget Development and Accountability - H
 - b. Accounts Payable / Receivable - H
 - c. Payroll - H
 - d. Retirement Program - M
- 3.1.2 Compliance & Engineering Division Programs (5.46 FTE, \$380,328)
- i. Permitting
 - a. Air Operating Permit Program - H
 - b. Registration Program - H
 - c. New Source Review Program - H
 - d. Daily Burn Status Program - H
 - e. Burn Allocation Program - H
 - f. Agricultural Burn Program - H
 - g. Residential Burn Program - H
 - ii. Planning
 - a. SIP Planning Program - H
 - b. SEPA Program - L
 - c. Emission Inventory Program - M
 - d. Air Quality Modeling - M
 - e. Rule Development Program - M
 - f. Interagency Coordination - L
 - g. Air Monitoring Data Analysis - L
 - iii. Compliance Assurance
 - a. PM_{2.5} Emissions Reduction Program - H
 - b. Area Source Inspection Program - H
 - c. Air Operating Permit Source Inspection Program - H
 - d. Complaint Response Program - H
 - e. Asbestos Program - H

- f. Dust Mitigation Program - H
 - g. Outdoor Burning Program - H
 - h. Agricultural Burning Program - H
 - i. Pollution Control Hearings Board Liaison - M
 - j. Upset / Breakdown Program - M
 - k. Enforcement Program - H
- iv. Air Monitoring
 - a. Yakima PM₁₀ Monitor Program (FEM) - H
 - b. Sunnyside PM_{2.5} Nephelometer Monitor Program - H
 - v. Small Business Assistance
 - c. Compliance Assistance - H
 - d. Technical Assistance - H
 - e. Program Development - L
- 3.2 Grant Operations (1.23 FTE, \$85,638)
Grant Operations work is funded by special grants and currently includes the following grant programs:
- 3.2.1 Administrative Division Programs (.93 FTE, \$64,588)
 - i. Wood Stove Education Grant Program - H
 - ii. Wood Stove Change-Out Grant Program - H
 - 3.2.2 Compliance & Engineering Division Programs (.26 FTE, \$21,050)
 - i. Yakima PM_{2.5} Sequential Monitor Program (FEM) - H
 - ii. Yakima PM_{2.5} Speciation Monitor Program - H
 - iii. Yakima PM_{2.5} Continuous Monitor Program (FEM) - H
- 3.3 Enterprise Operations (.24 FTE, \$16,756)
Enterprise Operations are self-funded and are managed by the Administrative Division.
- 4.0 Overview of Priorities
All work programs identified in Section 3 have been assigned an order of importance of High (H), Medium (M) or Low (L). Resources will be allocated according to the order of importance.
- 5.0 Resource Allocation
Resources to accomplish the work in each program were estimated. Resources include the costs of salaries, supplies, services and capital/fixed assets. Revenue sources to fund the resources were also identified. (See Appendix F - Resource Allocation Summary)
- 6.0 Accountability
The Fiscal Programs Manager shall prepare a Budget Verification Analysis (BVA) to be presented at the monthly Board Meetings. The Executive Director will conduct Quarterly Budget Reconciliations with the Fiscal Programs Manager and Division Supervisors to determine if the work programs are within the budgetary constraints and to identify any necessary resource adjustments.

YRCAA FY 2022 Comparative Budget Analysis		FY2021 Adopted Budget	FY2021 Projected Final Actual	FY2022 Proposed Budget
REVENUE 614 YRCAA Base Operations				
Stationary Source Permit Fees				
614-32190001	Minor Sources	\$ 158,097	\$ 151,393	\$ 151,000
614-32190008	Synthetic Minor Sources	\$ 18,620	\$ 18,620	\$ 18,620
614-32190006	Complex Sources	\$ 30,840	\$ 29,555	\$ 29,555
614-32290001	Title V Sources	\$ 107,000	\$ 119,056	\$ 113,000
614-32190002	New Source Review	\$ 35,500	\$ 58,554	\$ 37,500
	<i>Subtotal, Stationary Source Permit Fees</i>	<i>\$ 350,057</i>	<i>\$ 377,178</i>	<i>\$ 349,675</i>
Burn Permit Fees				
614-32290005	Residential Burn Permits	\$ 60,500	\$ 65,933	\$ 60,500
614-32290007	Agricultural Burn Permits	\$ 32,250	\$ 37,197	\$ 32,250
614-32290011	Conditional Use Burn Permits	\$ 2,000	\$ 1,890	\$ 1,800
	<i>Subtotal, Burn Permit Fees</i>	<i>\$ 94,750</i>	<i>\$ 105,020</i>	<i>\$ 94,550</i>
Compliance Fees				
614-32190005	Asbestos Removal Fees	\$ 31,000	\$ 26,859	\$ 30,000
614-32190009	Construction Dust Control Fees	\$ 5,000	\$ 8,321	\$ 5,000
	<i>Subtotal, Compliance Fees</i>	<i>\$ 36,000</i>	<i>\$ 34,910</i>	<i>\$ 35,000</i>
	<i>Subtotal, All Permit Fee Revenue</i>	<i>\$ 480,807</i>	<i>\$ 517,108</i>	<i>\$ 479,225</i>
Base Grants				
614-33366001	EPA, Core Grant	\$ 106,322	\$ 106,322	\$ 106,322
614-33403101	DOE, Core Grant	\$ 76,800	\$ 76,800	\$ 76,800
	<i>Subtotal, Base Grants</i>	<i>\$ 183,122</i>	<i>\$ 183,122</i>	<i>\$ 183,122</i>
Fines & Penalties				
614-35990001	Civil Penalty	\$ 2,500	\$ 21,386	\$ 2,500
614-35990001	Other Fines	\$ -	\$ -	\$ -
	<i>Subtotal, Fines & Penalties</i>	<i>\$ 2,500</i>	<i>\$ 21,386</i>	<i>\$ 2,500</i>
Supplemental Income				
614-33831001	Supplemental Income	\$ 102,900	\$ 102,090	\$ 102,830
	<i>Subtotal, Supplemental Income</i>	<i>\$ 102,900</i>	<i>\$ 102,090</i>	<i>\$ 102,830</i>
Other Income				
614-36111001	Interest	\$ 3,500	\$ 4,084	\$ 2,000
614-36990014	Miscellaneous Income	\$ 75	\$ 49	\$ 50
	<i>Subtotal, Other Income</i>	<i>\$ 3,575</i>	<i>\$ 4,133</i>	<i>\$ 2,050</i>
	<i>Total Base Operations Revenue</i>	<i>\$ 772,094</i>	<i>\$ 827,839</i>	<i>\$ 769,727</i>
REVENUE 614 YRCAA Grant Operations				
614-33403105	Wood Stove Ed	\$ 4,588	\$ 4,588	\$ 4,588
614-33403108	PM 2.5	\$ 21,050	\$ 21,050	\$ 21,050
614-33403107	Woodstove Change-out	\$ 292,334	\$ 385,899	\$ 300,000
	<i>Total Grant Operations Revenue</i>	<i>\$ 317,972</i>	<i>\$ 411,537</i>	<i>\$ 325,638</i>

YRCAA FY 2022 Comparative Budget Analysis	FY2021 Adopted Budget	FY2021 Projected Final Actual	FY2022 Proposed Budget
<i>REVENUE Enterprise Operations</i>			
614-34317001 VE Certification Fees	\$ 80,000	\$ 40,983	\$ 80,000
614-34317002 Other Enterprise Revenue	\$ -	\$ -	\$ -
<i>Subtotal, Enterprise Revenue</i>	<u>\$ 80,000</u>	<u>\$ 40,983</u>	<u>\$ 80,000</u>
<i>Total Base, Grant and Enterprise Revenue</i>	\$ 1,170,066	\$ 1,280,359	\$ 1,175,365

Salaries

614-1001	Salaries	\$	3,399	\$	3,399	\$	3,399
614-2002	Benefits	\$	1,189	\$	1,189	\$	1,189
614-1003	Overtime	\$	-	\$	-	\$	-
	<i>Subtotal, Salaries</i>	\$	4,588	\$	4,588	\$	4,588

Supplies

614-3101	Office Supplies	\$	-	\$	-	\$	-
	<i>Subtotal, Supplies</i>	\$	-	\$	-	\$	-

Services

614-4139	Professional Services	\$	-	\$	-	\$	-
614-4202	Postage	\$	-	\$	-	\$	-
	<i>Subtotal, Services</i>	\$	-	\$	-	\$	-
	<i>Subtotal, Woodstove Grant Expenses</i>	\$	4,588	\$	4,588	\$	4,588

614-33403108 PM2.5

Salaries

614-1001	Salaries	\$	15,270	\$	15,270	\$	15,270
614-2002	Benefits	\$	5,780	\$	5,780	\$	5,780
614-1003	Overtime	\$	-	\$	-	\$	-
	<i>Subtotal, Salaries</i>	\$	21,050	\$	21,050	\$	21,050

Supplies

614-3101	Office Supplies	\$	-	\$	-	\$	-
	<i>Subtotal, Supplies</i>	\$	-	\$	-	\$	-

Services

614-4101	Professional Services	\$	-	\$	-	\$	-
	<i>Subtotal, Services</i>	\$	-	\$	-	\$	-

Capital Out-Lay & Fixed Assets

614-6401	Capital Out-Lay/Fixed Assets	\$	-	\$	-	\$	-
	<i>Subtotal, PM 2.5 Grant Expenses</i>	\$	21,050	\$	21,050	\$	21,050

614-33403107 Woodstove Change-out

Salaries

614-1001	Salaries	\$	52,750	\$	34,251	\$	44,550
614-2002	Benefits	\$	17,583	\$	12,034	\$	15,450
614-1003	Overtime	\$	-	\$	-	\$	-
	<i>Subtotal, Salaries</i>	\$	70,333	\$	46,285	\$	60,000

Supplies

614-3101	Office Supplies	\$	100	\$	-	\$	-
	<i>Subtotal, Supplies</i>	\$	100	\$	-	\$	-

YRCAA FY 2022 Comparative Budget Analysis

Services

	FY2021 Adopted Budget	FY2021 Projected Final Actual	FY2022 Proposed Budget
614-4101 Professional Services	\$ 200,630	\$ 267,512	\$ 240,000

Subtotal, Services \$ 200,630 \$ 267,512 \$ 240,000

Capital Out-Lay & Fixed Assets

614-6401 Capital Out-Lay/Fixed Assets	\$	-	\$	-	\$	-
<i>Subtotal, Woodstove Change-out Grant Expenses</i>	\$	271,063	\$	313,797	\$	300,000
<i>Total, Grant Operations Expenses</i>	\$	296,701	\$	339,435	\$	325,638

EXPENSES 141 Enterprise Operations**Salaries**

141-1001 Salaries	\$	12,481	\$	7,250	\$	12,481
141-2002 Benefits	\$	4,275	\$	2,547	\$	4,275
141-1003 Overtime	\$	-	\$	-	\$	-
<i>Subtotal, Salaries</i>	\$	16,756	\$	9,797	\$	16,756

Supplies

141-3101 Office Supplies	\$	500	\$	55	\$	250
141-3201 Vehicles, Gas	\$	1,000	\$	653	\$	1,000
141-3501 Small Tools/Equipment	\$	200	\$	-	\$	100
<i>Subtotal, Supplies</i>	\$	1,700	\$	708	\$	1,350

Services

141-4101 Professional Services	\$	250	\$	336	\$	350
141-4202 Postage	\$	200	\$	81	\$	200
141-4301 Travel & Transportation	\$	5,150	\$	2,966	\$	5,150
141-4501 Rents & Leases, Space	\$	3,000	\$	561	\$	3,230
141-4801 Maintenance, Motor Vehicles	\$	500	\$	-	\$	200
141-4801 Maintenance, Equipment	\$	500	\$	277	\$	500
141-4901 Miscellaneous Services	\$	-	\$	-	\$	-
<i>Subtotal, Services</i>	\$	9,600	\$	4,221	\$	9,630

Capital Out-Lay & Fixed Assets

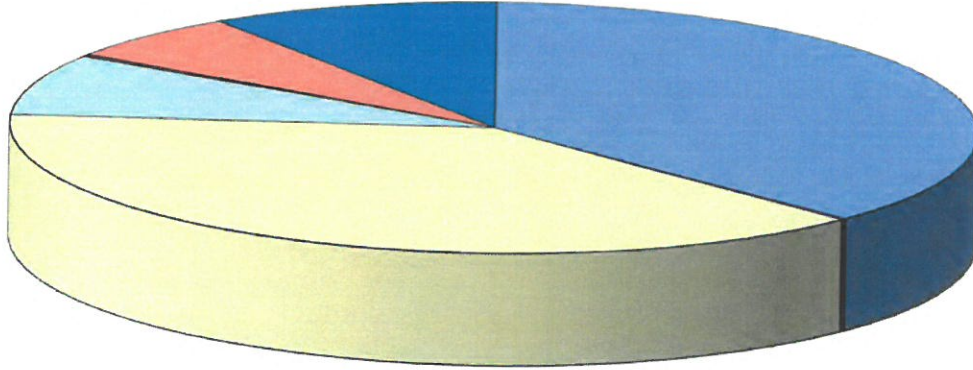
141-4500 Capital Out-Lay/Fixed Assets	\$	-	\$	-	\$	-
<i>Total Enterprise Operations Expenses</i>	\$	28,056	\$	14,726	\$	27,736

Summary of Revenue vs Expenses:

Prior-Year Carry Over Funds	\$	125,000	\$	125,000	\$	119,374
Total Revenue, Base, Grants, Enterprise & Carry Over	\$	1,295,066	\$	1,405,359	\$	1,294,739
Total Expenses, Base, Grants & Enterprise	\$	1,081,579	\$	1,285,985	\$	1,142,565
Fund Balance	\$	213,487	\$	119,374	\$	152,174
Operating and Capital Reserves						
Contribution/Withdrawal	\$	88,487	\$	(5,626)	\$	5,626
Estimated Available Fund Balance	\$	125,000	\$	119,374	\$	125,000

COMPARATIVE SUMMARY OF TOTAL YRCAA FY2022 REVENUE & EXPENSES

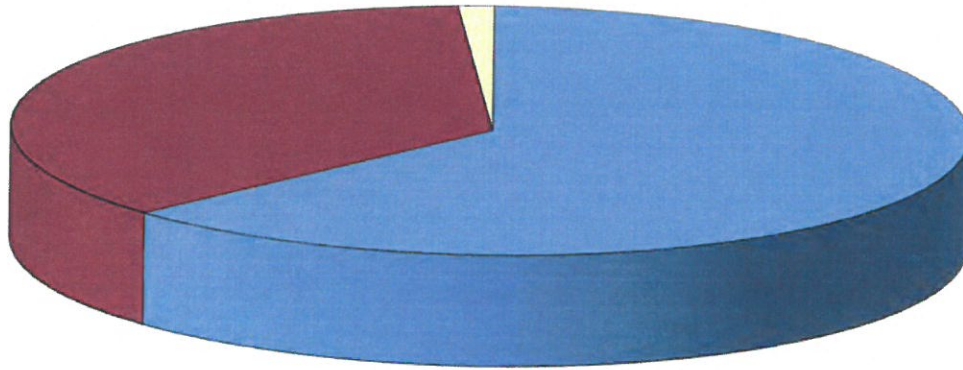
TOTAL PROPOSED YRCAA FY2022 REVENUE \$1,294,739



■ <i>Permit Fees, 37.0%</i>	■ <i>Fines & Penalties, 0.3%</i>	■ <i>Grants, 39.2%</i>
■ <i>Supplemental Income, 7.9%</i>	■ <i>Other Income, 0.2%</i>	■ <i>Enterprise Income, 6.2%</i>
■ <i>Prior Year Carry Over, 9.2%</i>		

Figure 1

TOTAL PROPOSED YRCAA FY2022 EXPENSES \$1,142,565

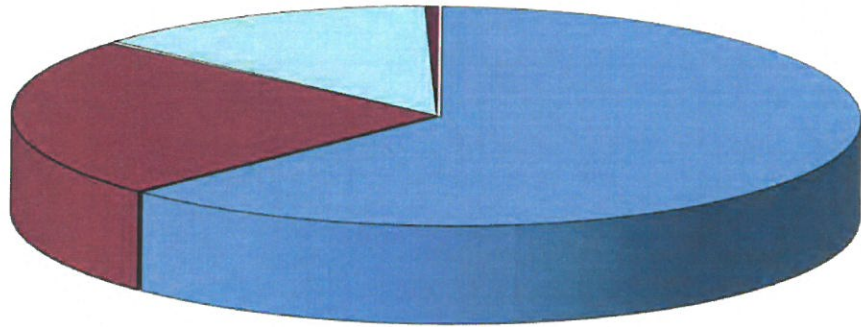


■ <i>Salaries, 61.0%</i>	■ <i>Services, 37.9%</i>	■ <i>Supplies, 1.1%</i>	■ <i>Capital Outlay, 0.0%</i>
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Figure 2

COMPARATIVE SUMMARY OF YRCAA FY2022 BASE OPERATIONS REVENUE & EXPENSES

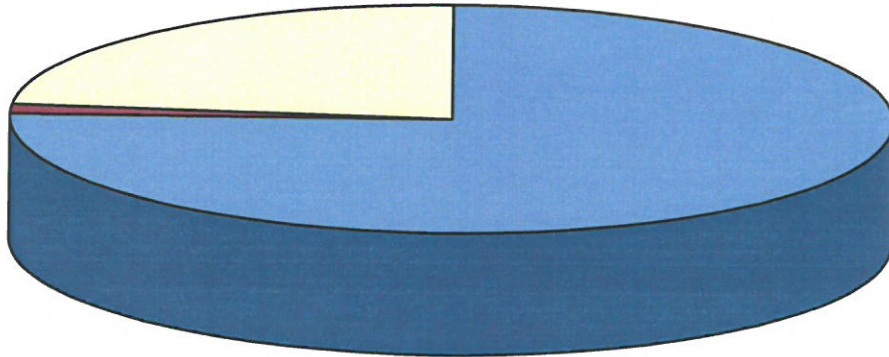
PROPOSED FY2022 BASE OPERATIONS REVENUE \$769,727



■ Permit Fees, 62.3%	■ Base Grants, 23.8%	□ Fines & Penalties, 0.3%
■ Supplemental Income, 13.4%	■ Other Income, 0.2%	

Figure 3

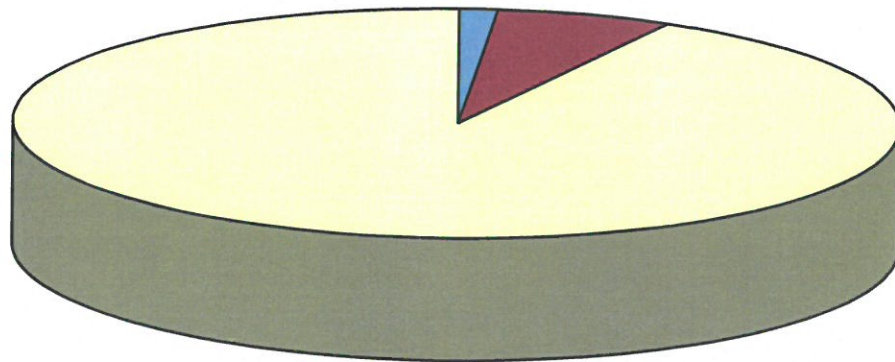
PROPOSED FY2022 BASE OPERATIONS EXPENSES \$789,191



■ Salaries, 75.3%	■ Supplies, 1.5%	□ Services, 23.2%	□ Capital Outlay, 0.0%
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Figure 4

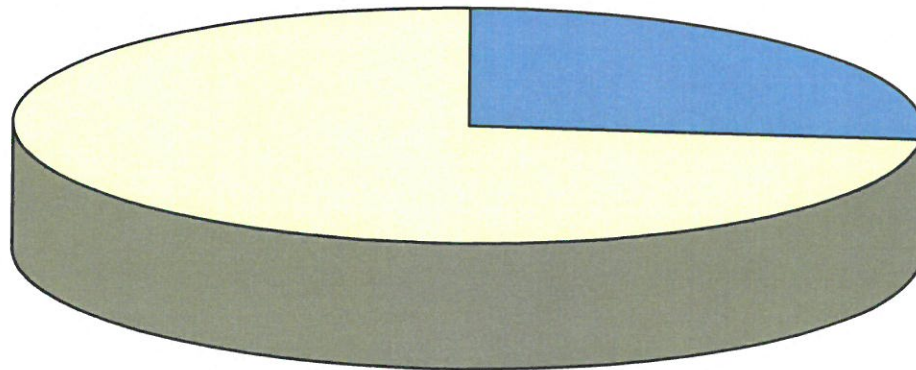
PROPOSED FY2022 GRANT OPERATIONS REVENUE \$325,638



■ Wood Stove Education Grant, 1.4% ■ PM 2.5 Monitor Grant, 6.5% □ Wood Stove Change-out Grant, 91.9%

Figure 5

PROPOSED FY2022 GRANT OPERATIONS EXPENSES \$325,638



■ Salaries, 26.3% ■ Supplies, 0% □ Services, 73.7% □ Capital Outlay, 0%

Figure 6

PROPOSED FY2022 ENTERPRISE OPERATIONS REVENUE \$80,000

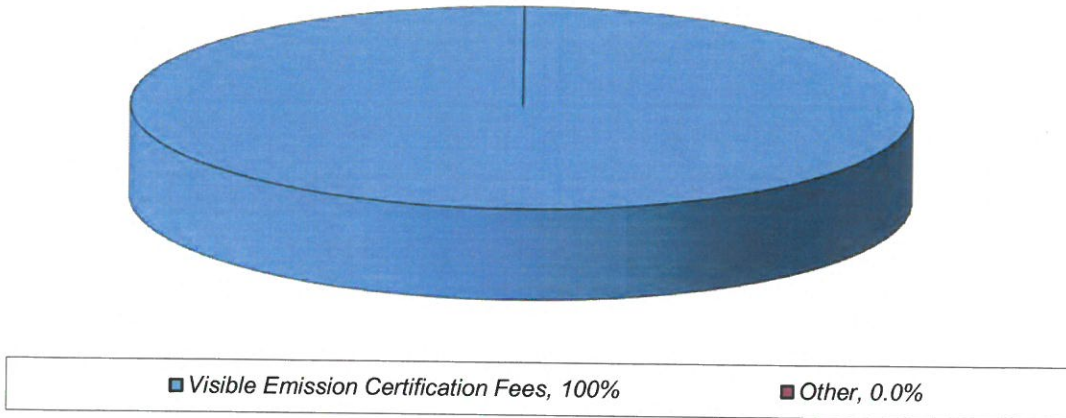


Figure 7

PROPOSED FY2022 ENTERPRISE OPERATIONS EXPENSES \$27,736

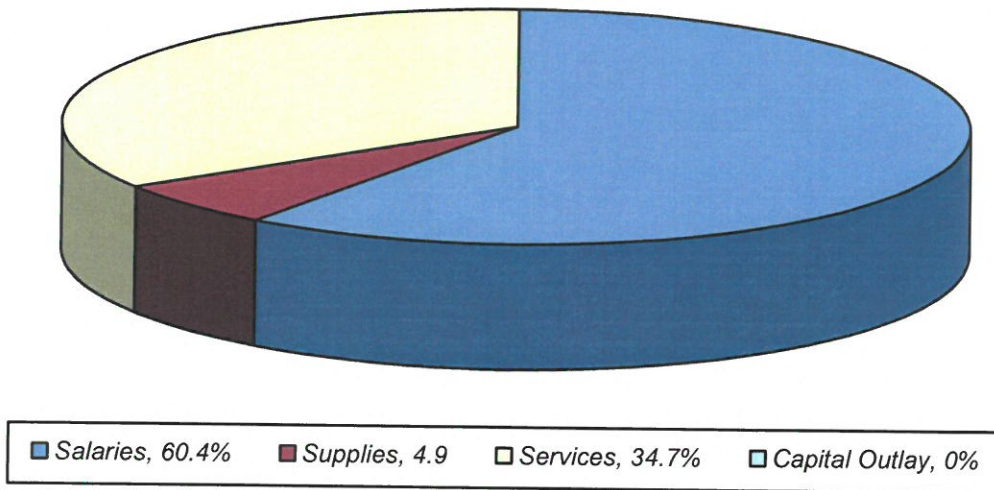


Figure 8

FY 2022 Budget - Itemized by Account

Base Operations Revenue Summary, Itemized by Account

Base Operations Accounts – Stationary Source Permit Fees

Account Number 614-32190001 Minor Source Registration Fees

<i>Projected FY 2021 Actual</i>	\$151,393
<i>Proposed FY 2022 Budget</i>	\$151,000

This account reflects revenue received pursuant to Chapter 70A.15.2200 of the Revised Code of Washington (RCW) and YRCAA Regulation 1. Chapter 70A.15.2200 RCW, Chapter 173-400-099 of the Washington Administrative Code (WAC) and YRCAA Regulation 1, Section 4.01 require sources emitting air contaminants to register with YRCAA and pay initial and Annual Registration fees.

Account Number 614-32190008 Synthetic Minor Registration Fees

<i>Projected FY 2021 Actual</i>	\$18,620
<i>Proposed FY 2022 Budget</i>	\$18,620

This account reflects Annual Registration fees from Synthetic Minor Sources received pursuant to Chapter 70A.15.2200 RCW and YRCAA Regulation 1. Synthetic minor sources are sources that effectively opt out of being defined as a Major Source by accepting operating limitations and permit conditions limiting emission of air contaminants.

Account Number 614-32190006 Complex Minor Source Registration Fees

<i>Projected FY 2021 Actual</i>	\$29,555
<i>Proposed FY 2022 Budget</i>	\$29,555

Complex minor sources are minor sources which have complex processes with multiple emission points or significant emission potential.

Account Number 614-32290001 Title V Source Permit Fees

<i>Projected FY 2021 Actual</i>	\$119,056
<i>Proposed FY 2022 Budget</i>	\$113,000

This account reflects permit fee revenue received from the implementation of the YRCAA Title V Permit Program. Title V sources are major stationary sources of air pollution defined in 40 CFR Part 70 as stationary sources of air pollution that directly emit, or have the potential to emit, 100 tons per year (TPY) or more of any air pollutant.

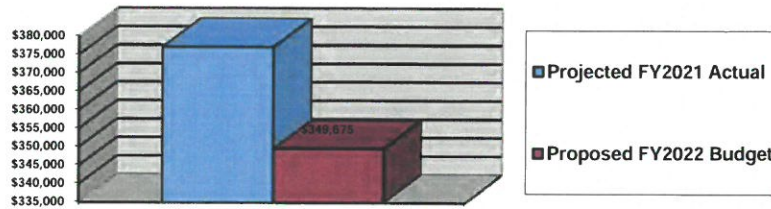
Account Number 614-32190002 New Source Review Fees

<i>Projected FY 2021 Actual</i>	\$58,554
<i>Proposed FY 2022 Budget</i>	\$37,500

This account reflects revenue received from permit evaluations for stationary sources subject to New Source Review (NSR) regulations. Sources subject to NSR regulations include sources regulated pursuant to Chapter 173-400 WAC, Chapter 173-460 WAC, 40 CFR Part 60 and 40 CFR Part 61.

Subtotal, Stationary Source Permit Fee Revenue

<i>Projected FY 2021 Actual</i>	\$377,178
<i>Proposed FY 2022 Budget</i>	\$349,675



Base Operations Accounts – Burn Permit Fees

Account Number 614-32290005 Residential Burn Permit Fees

<i>Projected FY 2021 Actual</i>	\$65,933
<i>Proposed FY 2022 Budget</i>	\$60,500

This account reflects revenue received from burn permit fees required by YRCAA Regulation 1.

Account Number 614-32290007 Agricultural Burn Permit Fees

<i>Projected FY 2021 Actual</i>	\$37,197
<i>Proposed FY 2022 Budget</i>	\$32,250

This account reflects revenue received from Agricultural burn permit fees for permits issued pursuant to YRCAA Regulation 1, Section 3.03 and Chapter 173-430 WAC.

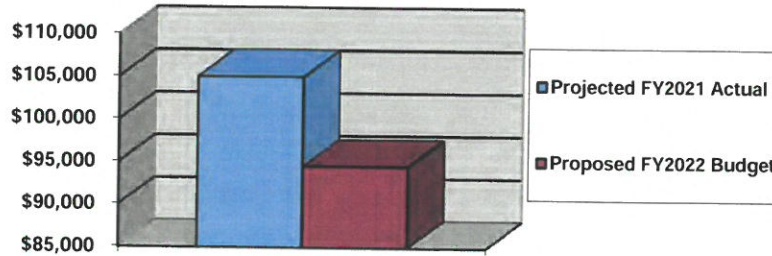
Account Number 614-32290011 Conditional Use Burn Permit Fees

<i>Projected FY 2021 Actual</i>	\$1,890
<i>Proposed FY 2022 Budget</i>	\$1,800

This account includes burn permit fees received for Conditional Use burn permits. Conditional Use burn permits are issued for burning that is not Residential or Agricultural in nature and includes burning conducted for such activities as training fires, land clearing burning, etc.

Subtotal, Burn Permit Fee Revenue

<i>Projected FY 2021 Actual</i>	\$105,020
<i>Proposed FY 2022 Budget</i>	\$94,550



Base Operations Accounts – Compliance Fees

Account Number 614-32190005 Asbestos Removal Fees

<i>Projected FY 2021 Actual</i>	\$26,589
<i>Proposed FY 2022 Budget</i>	\$30,000

This account includes fees required pursuant to the NESHAP and YRCAA Regulation 1, Section 3.07 for processing formal Notifications and conducting inspections of demolition and renovation activity with the potential to cause the release of asbestos. This program is a federal requirement that has been delegated to YRCAA.

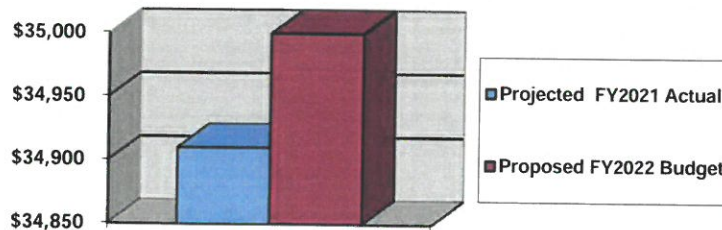
Account Number 614-32190009 Construction Dust Control Plan Fees

<i>Projected FY 2021 Actual</i>	\$8,321
<i>Proposed FY 2022 Budget</i>	\$5,000

This account includes revenue received for Construction Dust Mitigation Plan evaluations, including Master and Site Plans required pursuant to YRCAA Regulation 1.

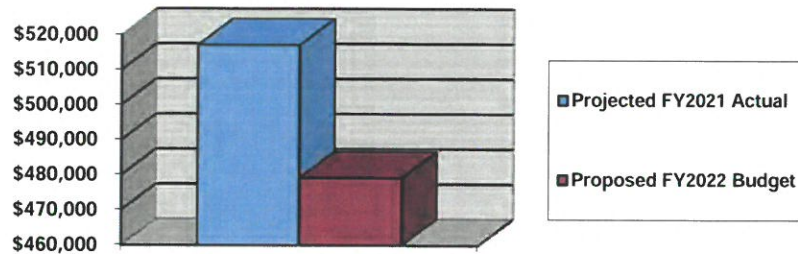
Subtotal, Compliance Fees

<i>Projected FY 2021 Actual</i>	\$34,910
<i>Proposed FY 2022 Budget</i>	\$35,000



Subtotal, All Permit Fee Revenue

<i>Projected FY 2021 Actual</i>	\$517,108
<i>Proposed FY 2022 Budget</i>	\$479,225



Base Operations Accounts – Base Grants

Account Number 614-33366001 EPA Core Grant

<i>Projected FY 2021 Actual</i>	\$106,322
<i>Proposed FY 2022 Budget</i>	\$106,322

This account reflects the Federal share of Federal Performance Partnership Grants issued pursuant to the FCAA, Section 105. The grant provides partial funding for the YRCAA’s seven core air quality protection programs. The funds are issued to YRCAA by the Washington State Department of Ecology (WSDOE) and are “passed through” from the USEPA. This Federal-State grant is a two-year grant covering Fiscal Years 2022 and 2023, with an effective date of July 1, 2021.

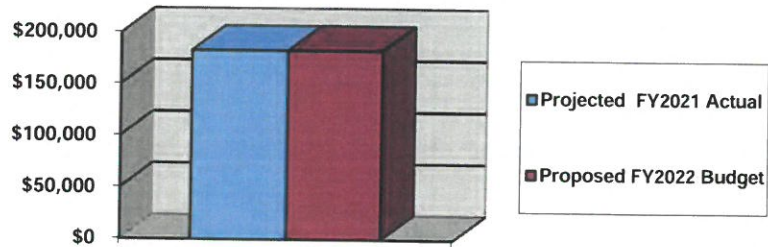
Account Number 614-33403101 DOE Core Grant

<i>Projected FY 2021 Actual</i>	\$76,800
<i>Proposed FY 2022 Budget</i>	\$76,800

This account includes the state share of the Federal Performance Partnership Grant issued pursuant to Section 105 of the FCAA.

Subtotal, Base grants

<i>Projected FY 2021 Actual</i>	\$183,122
<i>Proposed FY 2022 Budget</i>	\$183,122

***Base Operations Accounts - Fines & Penalties***

Account Number 614-35990001 Civil Penalties

<i>Projected FY 2021 Actual</i>	\$21,386
<i>Proposed FY 2022 Budget</i>	\$2,500

This account reflects civil penalties assessed for specific infractions of Air Pollution Regulations. Civil Penalty amounts vary based on the type and severity of the specific violation, culpability of the source in violating regulations, and the potential risk to human health. In order to prevent any potential interpretation that the Agency's enforcement program is, in part, a "quota" program, YRCAA budgets minimal civil penalty revenue.

Base Operations Accounts - Supplemental Income

Account Number 614-33831001 Supplemental Income

<i>Projected FY 2021 Actual</i>	\$102,090
<i>Proposed FY 2022 Budget</i>	\$102,830

Supplemental Income is the specific income term used to describe required assessments paid to YRCAA by component Cities, Towns and the County of Yakima, pursuant to Chapter 70A.15.1590 and 70A.15.1600 RCW. The proportionate shares of supplemental income for calendar year 2022 are shown in Appendix E.

Base Operations Accounts - Other Income

Account Number 614-36111001 Interest

<i>Projected FY 2021 Actual</i>	\$4,084
<i>Proposed FY 2022 Budget</i>	\$2,000

This account includes the estimated interest earned from YRCAA funds on hand.

Account Number 614-36990013 Miscellaneous Income

<i>Projected FY 2021 Actual</i>	\$49
<i>Proposed FY 2022 Budget</i>	\$50

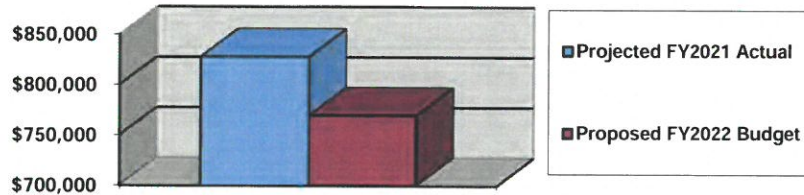
This account includes all other revenue not reflected in other accounts herein and otherwise classified as miscellaneous income.

Subtotal, Other Income

<i>Projected FY 2021 Actual</i>	\$4,133
<i>Proposed FY 2022 Budget</i>	\$2,050

Total, Base Operations Revenue

<i>Projected FY 2021 Actual</i>	\$827,839
<i>Proposed FY 2022 Budget</i>	\$769,727



Grant Operations Revenue Summary, Itemized by Account

Grant Operations Accounts

Account Number 614-33403105 DOE Wood Stove Education Grant

<i>Projected FY 2021 Actual</i>	\$4,588
<i>Proposed FY 2022 Budget</i>	\$4,588

This account includes special grant funding provided by the WSDOE supporting YRCAA's wood stove education and enforcement programs.

Account Number 614-33403108 DOE PM 2.5 Grant

<i>Projected FY 2021 Actual</i>	\$ 21,050
<i>Proposed FY 2022 Budget</i>	\$ 21,050

This account reflects compensation from WSDOE for the costs of operation and maintenance of two Federal Equivalent Monitors (FEMs) and two Chemical Speciation Monitors measuring Particulate Matter equal to or smaller than 2.5 microns (PM_{2.5}).

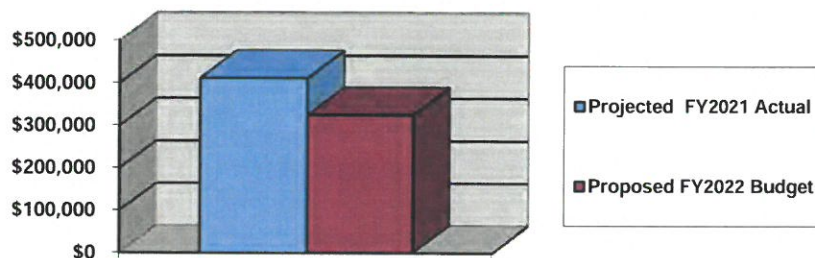
Account Number 614-33403107 Wood Stove Change-Out Grant

<i>Projected FY 2021 Actual</i>	\$385,899
<i>Proposed FY 2022 Budget</i>	\$300,000

This account includes grant funding provided by the WSDOE for YRCAA's Wood Stove Change-out program. Under this program, YRCAA funds costs for residential woodstove replacements where older polluting wood burning stoves are replaced with new certified Wood Stoves or other heating devices. The program is operated with numerous other contributing partners.

Total, Grant Operations Revenue

<i>Projected FY 2021 Actual</i>	\$411,537
<i>Proposed FY 2022 Budget</i>	\$325,638



Enterprise Operations Revenue Summary, Itemized by Account

Enterprise Operations Accounts

Account Number 614-34317001 VE Certification Fees

<i>Projected FY 2021 Actual</i>	\$40,983
<i>Proposed FY 2022 Budget</i>	\$80,000

Enterprise Operations revenues primarily include training and registration fees for individuals participating in the YRCAA's Northwest Opacity Certification (NOC) enterprise. NOC provides training, testing and certification for participants who must be certified to conduct Visible Emission Evaluations (VEE) in accordance with Method 9 and Method 22, as described within 40 CFR 60, Appendix A.

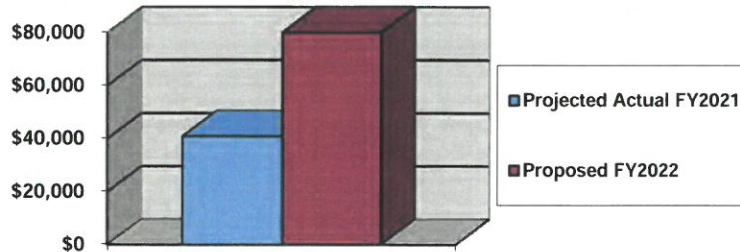
Account Number: 614-34317002 Other Enterprise Revenue

<i>Projected FY 2021 Actual</i>	\$0
<i>Proposed FY 2022 Budget</i>	\$0

This account is maintained in the event any opportunity for other enterprise revenue arises.

Subtotal, Enterprise Revenue

<i>Projected FY 2021 Actual</i>	\$40,983
<i>Proposed FY 2022 Budget</i>	\$80,000



Total Estimated YRCAA Revenue

	FY 2021	FY 2022
<i>Estimated Base Operations YRCAA Revenue</i>	\$ 827,839	\$ 769,727
<i>Estimated Grants Revenue</i>	\$ 411,537	\$ 325,638
<i>Estimated Enterprise Revenue</i>	\$ 40,983	\$ 80,000
<i>Prior Year Carry Over</i>	\$ 125,000	\$ 119,374
Total Revenue	\$1,405,359	\$1,294,739

Base Operations Expenses Summary, Itemized by Account

Base Operations – Salaries and Benefits

Account Number 614-1001 Salaries

<i>Projected FY 2021 Actual</i>	\$426,557
<i>Proposed FY 2022 Budget</i>	\$441,546

The Salaries account reflects the base wage costs for all full time and part time employees.

Account Number 614-2002 Benefits

<i>Projected FY 2021 Actual</i>	\$144,223
<i>Proposed FY 2022 Budget</i>	\$152,717

Benefits include employer contributions for employee healthcare, industrial insurance and the Public Employees Retirement System (PERS).

Subtotal, Salaries and Benefits

<i>Projected FY 2021 Actual</i>	\$570,780
<i>Proposed FY 2022 Budget</i>	\$594,263

<i>Base Operations – Supplies</i>
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<i>Account Number</i>	614-3101	Office Supplies
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<i>Projected FY 2021 Actual</i>	\$7,668
<i>Proposed FY 2022 Budget</i>	\$6,500

This office supply account includes all disposable supplies and non-disposable supplies valued up to \$ 4,999 and which are not charged to the fixed asset account.

<i>Account Number</i>	614-3102	Safety Equipment
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<i>Projected FY 2021 Actual</i>	\$300
<i>Proposed FY 2022 Budget</i>	\$300

<i>Account Number</i>	614-3201	Vehicles, Gasoline
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<i>Projected FY 2021 Actual</i>	\$814
<i>Proposed FY 2022 Budget</i>	\$1,500

This account tracks YRCAA vehicle fuel costs.

<i>Account Number</i>	614-3501	Small Tools / Equipment
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<i>Projected FY 2021 Actual</i>	\$200
<i>Proposed FY 2022 Budget</i>	\$200

This account tracks the cost of small tools and equipment not otherwise debited to other accounts.

<i>Account Number</i>	614-3502	Computer Network
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<i>Projected FY 2021 Actual</i>	\$2,012
<i>Proposed FY 2022 Budget</i>	\$3,000

This account tracks computer network hardware purchases/replacements and software user license costs.

Subtotal, Base Operation Supplies

<i>Projected FY 2021 Actual</i>	\$10,994
<i>Proposed FY 2022 Budget</i>	\$11,500

<i>Base Operations – Services</i>
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Account Number 614-4401 Public Education Services

<i>Projected FY 2021 Actual</i>	\$750
<i>Proposed FY 2022 Budget</i>	\$2,000

This account tracks expenses related to Public Education services in support of the mandated Public Education Program.

Account Number 614-4401 Publications, Legal Notices

<i>Projected FY 2021 Actual</i>	\$847
<i>Proposed FY 2022 Budget</i>	\$1,000

This account reflects YRCAA costs for publications legally required for reports and notices. The account includes costs of public notices of Board and Administrative meetings and notice of public hearings to adopt rules and regulations or take other action requiring a public notice.

Account Number 614-4501 Rents & Leases, Equipment

<i>Projected FY 2021 Actual</i>	\$2,573
<i>Proposed FY 2022 Budget</i>	\$2,988

This account reflects the rent and lease of equipment primarily for office use such as the office postage machine, copier and other office equipment.

Account Number 614-4501 Rents & Leases, Space

<i>Projected FY 2021 Actual</i>	\$57,352
<i>Proposed FY 2022 Budget</i>	\$57,532

This account includes office and other space lease costs.

Account Number 614-4601 Insurance

<i>Projected FY 2021 Actual</i>	\$14,613
<i>Proposed FY 202 Budget</i>	\$14,613

This account includes premiums for public liability, property damage including fire, burglary, and vehicle coverage, errors and omissions coverage, and money insurance coverage.

Account Number 614-4701 Utilities

<i>Projected FY 2021 Actual</i>	\$4,622
<i>Proposed FY 2022 Budget</i>	\$4,622

This account tracks expenses for the following utilities: water, sewer, electric and gas.

Account Number 614-4801 Maintenance, Motor Vehicles

<i>Projected FY 2021 Actual</i>	\$2,098
<i>Proposed FY 2022 Budget</i>	\$1,200

This account reflects agency vehicle repair costs.

Account Number 614-4801 Maintenance, Equipment

<i>Projected FY 2021 Actual</i>	\$1,173
<i>Proposed FY 2022 Budget</i>	\$5,000

This account reflects maintenance for equipment not specified in other maintenance accounts, such as repair of office furnishings and maintenance of copy machines.

Account Number 614-4801 Maintenance, Computers

<i>Projected FY 2021 Actual</i>	\$714
<i>Proposed FY 2022 Budget</i>	\$750

This account includes general maintenance costs for YRCAA computers and network.

Account Number 614-4801 Maintenance, Building

<i>Projected FY 2021 Actual</i>	\$1,007
<i>Proposed FY 2022 Budget</i>	\$500

This account reflects costs for mechanical, electrical, janitorial, garbage pick-up, and general maintenance services.

Account Number 614-4901 Memberships

<i>Projected FY 2021 Actual</i>	\$620
<i>Proposed FY 2022 Budget</i>	\$650

This account tracks YRCAA costs of memberships in societies, associations of officials, trade and other organizations whose membership may meet and discuss issues related to YRCAA business.

Account Number 614-4901 Training

<i>Projected FY 2021 Actual</i>	\$1,889
<i>Proposed FY 2022 Budget</i>	\$2,500

This account tracks YRCAA employee education and training costs.

Account Number 614-4901 Service Charges and Interest

<i>Projected FY 2021 Actual</i>	\$6,959
<i>Proposed FY 2022 Budget</i>	\$6,950

This account reflects charges on accounts payable and service charges such as customer credit card and online payment.

Account Number 614-4901 Miscellaneous Services

<i>Projected FY 2021 Actual</i>	\$4,243
<i>Proposed FY 2022 Budget</i>	\$4,000

This account reflects specialized services, such as required language services and e-filing IRS Form 1099, for which an account has not otherwise been established.

Account Number 614-4901 Ecology Oversight Fees

<i>Projected FY 2021 Actual</i>	\$4,600
<i>Proposed FY 2022 Budget</i>	\$4,600

This account reflects fees paid to Department of Ecology for maintaining oversight of the agency Title V Air Operating Permit Program.

Subtotal, Base Operations Services

<i>Projected FY 2021 Actual</i>	\$350,050
<i>Proposed FY 2022 Budget</i>	\$183,428

Base Operations – Fixed Assets

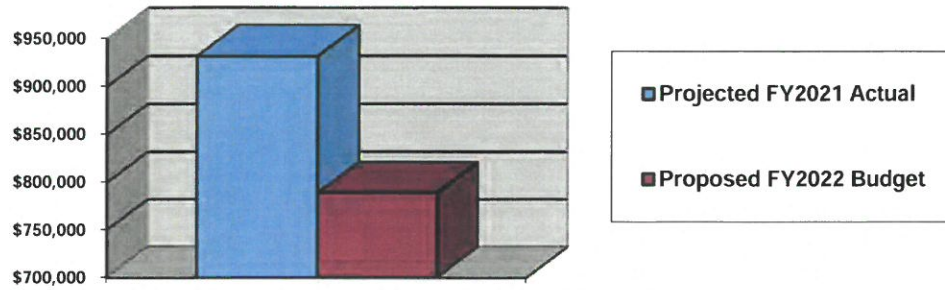
Account Number 614-6401 Capital Outlay, Fixed Assets

<i>Projected FY 2021 Actual</i>	\$0
<i>Proposed FY 2022 Budget</i>	\$0

Capital fixed assets are those items of tangible property that are non-consumable, of \$5,000 value or more, and that have a useful life of at least two (2) years. These assets are depreciated over the useful life of the asset.

Total, Base Operations Expenses

<i>Projected FY 2021 Actual</i>	\$931,824
<i>Proposed FY 2022 Budget</i>	\$789,191



Grants Operations Expenses Summary, Itemized by Account

Wood Stove Education Grant

Wood Stove Education & Enforcement Grant Salaries

Account Number 614-1001 Salaries

<i>Projected FY 2021 Actual</i>	\$3,399
<i>Proposed FY 2022 Budget</i>	\$3,399

The Salaries account reflects the base wage costs for all employees

Account Number 614-2002 Benefits

<i>Projected FY 2021 Actual</i>	\$1,189
<i>Proposed FY 2022 Budget</i>	\$1,189

Benefits include employer contributions to employee healthcare costs, Public Employees Retirement System (PERS) and industrial insurance.

Wood Stove Education & Enforcement Grant Supplies

Account Number 614-3101 Office Supplies

<i>Projected FY 2021 Actual</i>	\$ 0
<i>Proposed FY 2022 Budget</i>	\$ 0

This office supply account includes all disposable and non-disposable supplies valued up to \$4,999 and which are not charged to the fixed asset account.

Wood Stove Education & Enforcement Grant Services

Account Number 614-4139 Professional Services

<i>Projected FY 2021 Actual</i>	\$ 0
<i>Proposed FY 2022 Budget</i>	\$ 0

This account reflects the costs of most professional and specialized services.

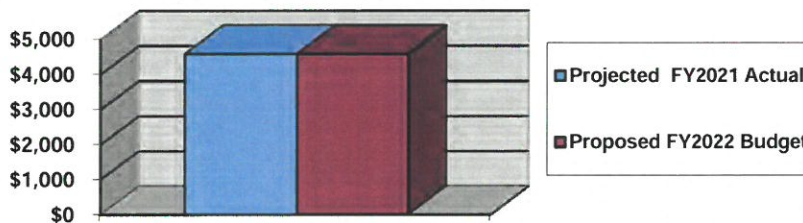
Account Number 614-4202 Postage

<i>Projected FY 2021 Actual</i>	\$ 0
<i>Proposed FY 2022 Budget</i>	\$ 0

This account includes the costs of individual stamps, postage, parcel post, and express mail.

Subtotal, Woodstove Education & Enforcement Grant Expenses

<i>Projected FY 2021 Actual</i>	\$4,588
<i>Proposed FY 2022 Budget</i>	\$4,588



<i>PM_{2.5} Grant</i>

PM_{2.5} Grant Salaries

Account Number 614-1001 Salaries

<i>Projected FY 2021 Actual</i>	\$15,270
<i>Proposed FY 2022 Budget</i>	\$15,270

The Salaries account reflects the base wage costs for all full time and part time employees.

Account Number 614-2002 Benefits

<i>Projected FY 2021 Actual</i>	\$5,780
<i>Proposed FY 2022 Budget</i>	\$5,780

Benefits include employer contributions to employee healthcare costs to the Public Employees Retirement System (PERS) and industrial insurance.

PM_{2.5} Grant Supplies

Account Number 614-3101 Office Supplies

Account Number 614-2002 *Benefits*

<i>Projected FY 2021 Actual</i>	\$12,034
<i>Proposed FY 2022 Budget</i>	\$15,450

Benefits include employer contributions to employee healthcare costs to the Public Employees Retirement System (PERS) and industrial insurance.

Wood Stove Change-out Grant Supplies

Account Number 614-3101 *Office Supplies*

<i>Projected FY 2021 Actual</i>	\$0
<i>Proposed FY 2022 Budget</i>	\$0

This office supply account includes all disposable and non-disposable supplies valued up to \$4,999 and which are not charged to the fixed asset account.

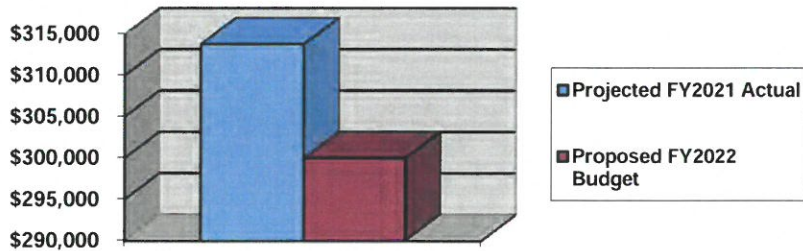
Account Number 614-4101 *Professional Services*

<i>Projected FY 2021 Actual</i>	\$267,512
<i>Proposed FY 2022 Budget</i>	\$240,000

This account reflects the costs of most professional and specialized services, including removal of old high-polluting wood stoves and purchase and installation of cleaner burning devices.

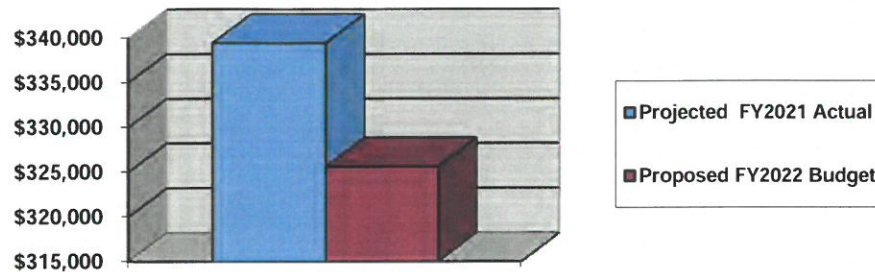
Subtotal, Residential Woodsmoke Reduction Grant Expenditures

<i>Projected FY 2021 Actual</i>	\$313,797
<i>Proposed FY 2022 Budget</i>	\$300,000



Total, Grant Operations Expenditures

<i>Projected FY 2021 Actual</i>	\$339,435
<i>Proposed FY 2022 Budget</i>	\$325,638



Enterprise Operations Expenses Summary, Itemized by Account

Enterprise Operations – Salaries and Benefits

Account Number 141-1001 Salaries

<i>Projected FY 2021 Actual</i>	\$7,250
<i>Proposed FY 2022 Budget</i>	\$12,481

The Salaries account reflects the base wage costs for all employees.

Account Number 141-2002 Benefits

<i>Projected FY 2021 Actual</i>	\$2,547
<i>Proposed FY 2022 Budget</i>	\$4,275

Benefits include employer contributions to employee healthcare costs to the Public Employees Retirement System (PERS) and industrial insurance.

Subtotal, Salaries, Benefits

<i>Projected FY 2021 Actual</i>	\$9,797
<i>Proposed FY 2022 Budget</i>	\$16,756

Enterprise Operations - Supplies

Account Number 141-3101 Office Supplies

<i>Projected FY 2021 Actual</i>	\$55
<i>Proposed FY 2022 Budget</i>	\$250

This office supply account includes all Enterprise disposable supplies and non-disposable supplies in value up to \$ 4,999 and which are not charged to the fixed asset account.

Account Number 141-3201 Vehicles, Gasoline

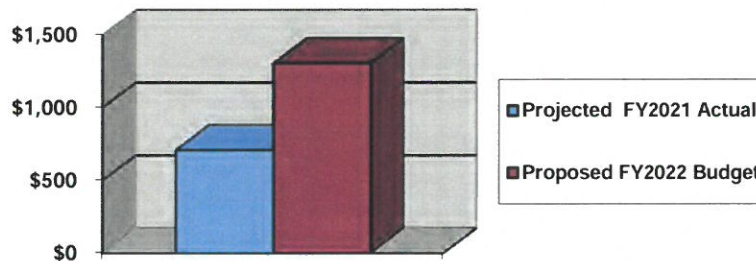
<i>Projected FY 2021 Actual</i>	\$653
<i>Proposed FY 2022 Budget</i>	\$1,000

Account Number 141-3501 Small Tools / Equipment

<i>Projected FY 2021 Actual</i>	\$0
<i>Proposed FY 2022 Budget</i>	\$100

Subtotal, Supplies

<i>Projected FY 2021 Actual</i>	\$708
<i>Proposed FY 2022 Budget</i>	\$1,350



Enterprise Operations - Services

Account Number 141-4101 Professional Services

<i>Projected FY 2021 Actual</i>	\$336
<i>Proposed FY 2022 Budget</i>	\$350

This account reflects the costs of most professional services and specialized services.

Account Number 141-4202 Postage

<i>Projected FY 2021 Actual</i>	\$81
<i>Proposed FY 2022 Budget</i>	\$200

Account Number 141-4301 Travel & Transportation

<i>Projected FY 2021 Actual</i>	\$2,966
<i>Proposed FY 2022 Budget</i>	\$5,150

This account reflects the costs of all transportation of persons and things, including the costs of meals and lodging, commercial transportation, and other travel costs.

Account Number 141-4502 Rents & Leases, Space

<i>Projected FY 2021 Actual</i>	\$561
<i>Proposed FY 2022 Budget</i>	\$3,230

This account includes the costs for acquiring facilities used for conducting the training and testing provided by NOC and other enterprise activities.

Account Number 114-4801 Maintenance, Motor Vehicles

<i>Projected FY 2021 Actual</i>	\$0
<i>Proposed FY 2022 Budget</i>	\$200

This account tracks vehicle repair and maintenance costs. Vehicle repair costs set the foundation for identifying potential cost savings related to vehicle replacement.

Account Number 141-4801 Maintenance, Equipment

<i>Projected FY 2021 Actual</i>	\$277
<i>Proposed FY 2022 Budget</i>	\$500

This account reflects maintenance activity for equipment not specified in other maintenance accounts.

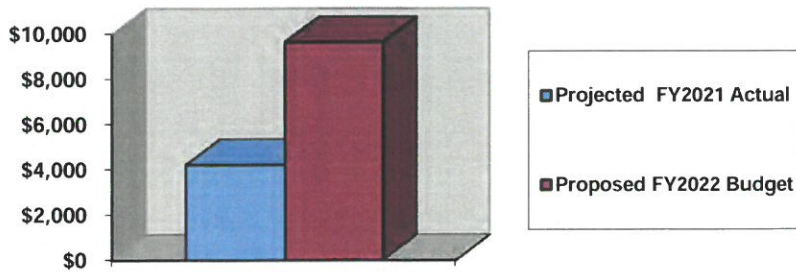
Account Number 141-4901 Miscellaneous Services

<i>Projected FY 2021 Actual</i>	\$ 0
<i>Proposed FY 2022 Budget</i>	\$ 0

This account reflects comparatively specialized supplies and services, generally particular to the conduct of the NOC operations, and for which an account has not otherwise been established.

Subtotal, Services

<i>Projected FY 2021 Actual</i>	\$4,221
<i>Proposed FY 2022 Budget</i>	\$9,630



Enterprise Operations - Fixed Assets

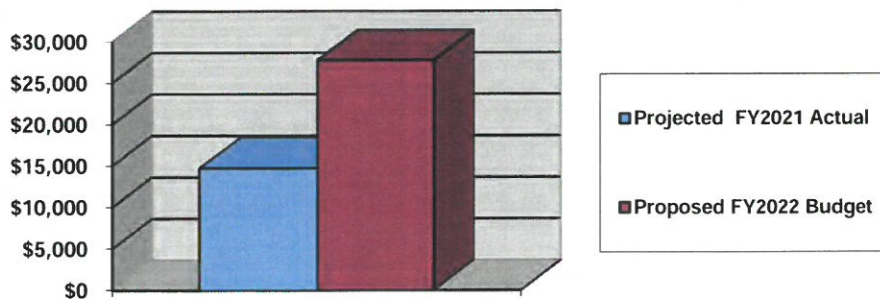
Account Number 141-4500 Capital Outlay, Fixed Assets

<i>Projected FY 2021 Actual</i>	\$ 0
<i>Proposed FY 2022 Budget</i>	\$ 0

Capital fixed assets are those items of tangible property that are non-consumable, of \$5,000 value or more, and that have a useful life of at least two (2) years.

Subtotal, Enterprise Operations Expenditures

<i>Projected FY 2021 Actual</i>	\$14,726
<i>Proposed FY 2022 Budget</i>	\$27,736



Total Estimated YRCAA Expenses

	FY 2021	FY 2022
<i>Estimated Base Operations Expenses</i>	\$ 931,824	\$ 789,191
<i>Estimated Grants Expenses</i>	\$ 339,435	\$ 325,638
<i>Estimated Enterprise Expenses</i>	<u>\$ 14,726</u>	<u>\$ 27,736</u>
<i>Total Expenses</i>	\$ 1,285,985	\$ 1,142,565

RESOLUTIONS FOR IMPLEMENTING THE BUDGET

Resolution No. 2021-03, Approving FY 2022 Employee Salaries and Employer Contributions to Employee Health Insurance

Resolution No. 2021-04, Approving CY2022 Supplemental Income Assessments

Resolution No. 2021-05, Adopting the FY 2022 Budget

**RESOLUTION NO. 2021-03
BEFORE THE GOVERNING BOARD OF THE
YAKIMA REGIONAL CLEAN AIR AGENCY (YRCAA)**

Approving FY 2022 Employee Salaries and.....)
Employer Contributions to Employee Health Insurance)

WHEREAS, RCW 70A.15.1560 authorizes the Governing Board of Directors (Board) to approve employee salaries; and

WHEREAS, the Board desires to approve salaries and the discretionary benefit of health insurance for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby adopts the employee salaries as published in the FY 2022 Budget Appendix A, "FY 2022 YRCAA Employee Salary Costs," and

BE IT FURTHER RESOLVED, that the Board hereby adopts the employer contributions to employee health insurance as published in Appendix B, "FY 2022 Employer Monthly Contribution to Health Insurance," and

BE IT FURTHER RESOLVED that the Executive Director and Fiscal Programs Manager shall implement the payment of employee salaries and contributions to employee health insurance for FY 2022.

On motion of Steven Jones, seconded by Amanda McKinney, the foregoing resolution is hereby PASSED AND ADOPTED by the Yakima Regional Clean Air Agency Board of Directors on this 10th day of June, 2021.

DocuSigned by:
Jon DeVaney personal
90330B8C80314CC
Jon DeVaney, Chair

Jose A. Trevino, Director

DocuSigned by:
Steven Jones
1959EEEBD3F947A
Steven Jones, Director

Brad Hill, Director

DocuSigned by:
Amanda McKinney
F244D21857F840B
Amanda McKinney, Director

DocuSigned by:
Christa Owen
F00B35438787434
Christa Owen, Clerk of the Board

**RESOLUTION NO. 2021-04
BEFORE THE GOVERNING BOARD OF THE
YAKIMA REGIONAL CLEAN AIR AGENCY (YRCAA)**

Approving Calendar Year 2022 Proportional Shares of Supplemental Income Assessment.....)

WHEREAS, Chapter 70A.15.1600, paragraphs (1)(c) and (2)(c) of the Revised Code of Washington (RCW) provide for an activated local authority to adopt, as supplemental income, assessments to each component city, town, and county; and

WHEREAS, the YRCAA Governing Board of Directors (Board) finds that certain program costs are not otherwise funded as described in Chapter 70A.15.1600 RCW; and

WHEREAS, the Board accepts the 2010 Census, updated and estimated April 1, 2020, for purposes of assessing proportional shares of supplemental income to the component cities, towns, and county;

NOW THEREFORE, BE IT RESOLVED, the Board hereby approves and adopts the assessment of \$.40 per capita to each component city, town and county, as expressed in Appendix D, "YRCAA 2022 Supplemental Income Assessments" for Calendar Year 2022; and

BE IT FURTHER RESOLVED, the Executive Director is instructed to certify to each city, town and county, per Chapter 70A.15.1600 RCW, that their proportional share of supplemental income shall be as expressed in the FY 2022 Budget, Appendix D, "YRCAA 2022 Supplemental Income Assessments," for Calendar Year 2022.

On motion of Steven Jones, seconded by Amanda McKinney, the foregoing resolution is hereby PASSED AND ADOPTED by the Yakima Regional Clean Air Agency Board of Directors on this 10th day of June, 2021.

DocuSigned by:
Jon DeVaney personal
9033DB8C60314CC
Jon DeVaney, Chair

Jose A. Trevino, Director

DocuSigned by:
Steven Jones
1959EEED3F9470
Steven Jones, Director

Brad Hill, Director

DocuSigned by:
Amanda McKinney
F244D218E7F640B
Amanda McKinney, Director

DocuSigned by:
Christa Owen
F00B35438787434
Christa Owen, Clerk of the Board

**RESOLUTION NO. 2021-05
BEFORE THE GOVERNING BOARD OF THE
YAKIMA REGIONAL CLEAN AIR AGENCY (YRCAA)**

Adopting the YRCAA Fiscal Year (FY) 2022 Budget.....)

WHEREAS, the YRCAA Governing Board of Directors (Board) held a public meeting on May 13th, 2021 for the purpose of reviewing the Draft FY 2022 Budget and has provided the public with a 30-day opportunity to comment from May 1st, 2021 through May 31st, 2021; and

WHEREAS, the Board held a Public Hearing on this, the 10th day of June, 2021 to consider adopting the Proposed FY 2022 Budget;

NOW THEREFORE BE IT RESOLVED, the Board has reviewed and hereby adopts the Proposed FY 2022 Budget in the amount of \$1,294,739; and

BE IT FURTHER RESOLVED, the YRCAA Executive Director shall implement said budget according to the FY 2022 Budget Work Plan and Appendix E, "FY 2022 YRCAA Resource Allocation Summary."

On motion of Steven Jones, seconded by Amanda McKinney the foregoing resolution is hereby PASSED AND ADOPTED by the Yakima Regional Clean Air Agency Board of Directors on this 10th day of June, 2021.

DocuSigned by:
Jon DeVaney personal
9033DR8C80314CC
Jon DeVaney, Chair

Jose A. Trevino, Director

DocuSigned by:
Steven Jones
1959EEFB03F8476
Steven Jones, Director

Brad Hill, Director

DocuSigned by:
Amanda McKinney
F244D218E7F649B
Amanda McKinney, Director

DocuSigned by:
Christa Owen
F00B95436707434...
Christa Owen, Clerk of the Board

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Appendices

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Appendix A

FY 2022 YRCAA Employee Salary Costs

Name / Class	Salary	Benefits	Total
Keith Hurley / Director	\$ 96,000	\$ 30,188	\$ 126,188
Carl Brookshire / AQS II	\$ 34,128	\$ 7,154	\$ 41,282
Itza-Vel Duarte / AS I	\$ 33,280	\$ 17,762	\$ 51,042
Pamela Herman / AS I	\$ 37,440	\$ 7,639	\$ 45,079
Wade Porter / ES I	\$ 42,373	\$ 16,344	\$ 58,177
Christa Owen / AS III	\$ 51,049	\$ 17,615	\$ 68,664
Kelsey Sanford / AQS I	\$ 36,888	\$ 19,072	\$ 55,960
Dustin Harrington / AQS II	\$ 47,719	\$ 19,949	\$ 67,668
Hasan Tahat / DS III	\$ 83,553	\$ 25,127	\$ 108,680
Mark Edler / AQS II-DS1	\$ 54,815	\$ 18,562	\$ 73,377
Totals	\$ 517,245	\$ 179,411	\$ 696,656

Appendix B

FY 2022 Employer Monthly Contribution to Health Insurance

Employee Only	\$ 880.00
Employee and Children	\$ 970.00
Employee and Spouse	\$ 1,050.00
Full Family	\$ 1,175.00
Executive Director	Entire Cost (Currently \$1,319.76)
Waived Coverage*	Entire Cost (Currently \$155.62)

*Employer pays only for Dental and Basic Life.

Appendix C

YAKIMA REGIONAL CLEAN AIR AGENCY CY2021 FEE SCHEDULE

Permit Type	Permit Fee	Fee Basis
Registration		
Minor Source	\$ 453	Annual
Complex Minor Source	\$ 1,285	Annual
Synthetic Minor Source	\$ 2,660	Annual
Air Operating Permit	Varies	Basic Fee + actual annual cost
New Source Review	\$ 400 +	Application Fee + actual cost
Temporary Source Relocation	\$ 125	One-time Inspection Fee
Regulatory Order	\$ 400 +	Application + actual cost
General Permit	\$ 400 +	Application + actual cost
SEPA	\$ 400 +	Application + actual cost
Dust Control		
Project & Master Plans	\$ 327	One-time Fee
Site Notification	\$ 155	One-time Fee Each Site
Burn Permits		
Residential	\$ 48	Annual from March 15 th to October 15 th
Agricultural Piles	\$ 1.00	Per Ton, \$80 minimum
Agricultural Acres	\$ 3.75	Per Acre, \$37.50 minimum
Land Clearing Piles	\$ 2.18	Per Ton, \$218 minimum
Land Clearing Acres	\$ 8.13	Per Acre, \$218 minimum
Structure Fire Training	\$ 218	Per Event
Conditional Use	\$ 2.18	Per Ton, \$218 minimum

Demolition / Renovation / Asbestos

Asbestos Removal Notification	\$ 867
	\$ 425
	\$ 164
	\$ 86
	\$ 44
	\$ 77
	\$ 167
	\$ 338
	\$ 87
	\$ 39

Amount of Asbestos

Over 10K LF or over 50K SF
1001-10K LF or 5001-50K SF
261 - 1K LF or 161 - 5K SF
11-260 LF or 49-160 SF
Demolition only 0-10 LF or 0-48 SF
Any Amount by Owner Occupant
Any Amount Commercial Flat Built-Up Roofs
Annual Notice (Up to 260 LF or 160 SF)
Emergency Notice
Revision to Existing Notice

FEE SCHEDULE FOR OBTAINING PUBLIC RECORDS

SERVICE/DELIVERY METHOD	UNIT	COST
Paper Copy – Black and White or Color	Per Page	\$.15
Scans (A per-page charge for converting a record from a paper copy to an electric format)	Per Page	\$.10
Records uploaded to email or cloud based storage device or other means of electronic delivery	Per four (4) files/attachments	\$.05 per four (4) electronic files or attachments
Records transmitted in electronic format or for use of agency equipment to send records electronically	Per Gigabyte	\$.10
Postage or Delivery Charges		Actual Cost
Mailing Materials	Any Container or Envelope used to mail	Actual Cost
Flash Drives and other Portable Digital Storage Devices*	Per Device	Actual Cost
Customized Service Charge	When customized access services are not normally used by the agency for other business purposes.	Actual Cost

*Customers are able to request records be delivered on a flash, thumb, USB, or other portable storage device.

NOTE: The Agency does not charge for inspecting public records. For large requests, the Agency may;

- Require a deposit of up to 10 percent of the estimated cost before making copies
- Provide copies in installments
- Require payment before providing further installments